

FREDONIA TOWN COUNCIL WORK AND REGULAR MEETING

SEPTEMBER 12, 2017

FREDONIA TOWN HALL

6:00 p.m.

Pursuant to ARS 38-431.01, notice is hereby given to members of the Fredonia Town Council and the public that a Work and Regular Meeting will be held on September 12, 2017 at 6:00 p.m. If indicated in the agenda, the Council may vote to go into Executive Session which will not be open to the public to discuss certain matters. Those in attendance were: Mayor Griffiths, Vice Mayor Bundy, Councilor Purvis, Councilor Hughes, Councilor McConnell, Christy Riddle, Quade Johnson, JD Horlacher, and Marshal Grover.

Work Meeting

6:00pm

- A. Call meeting to order: 6:08pm by Mayor Griffiths
- B. Discussion of a mission statement and goals for the Marshal's office- discussion and revision of the mission statement to be brought to Town Council's next meet for approval. They also discussed the needs of a new deputy and recruitment process.
- C. Adjournment: 6:18pm by Mayor Griffiths

Regular Meeting & Public Hearing

6:30pm

Those in attendance were: Mayor Griffiths, Vice Mayor Bundy, Councilor Purvis, Councilor Hughes, Councilor McConnell, Christy Riddle, Quade Johnson, JD Horlacher, Marshal Grover, Trever Lathim, Alicia McCormick, Eric McCormick, Greg Honey, and Rachel Bunting.

Call to Order: Time: 6:31pm by Mayor Griffiths

Invocation: offered by Mayor Griffiths

Pledge of Allegiance- all participated

Public Comment (non- related agenda items only) No comment.

- A. Consent Items: (The following items may be approved by a single motion, unless a member of the Town Council requests that any item be considered separately and acted upon accordingly. Each item considered separately may be approved by motion of the council as though originally listed as an action item.)
motion by Councilor McConnell; 2nd by Vice Mayor Bundy; all in favor.
 - 1. Agenda
 - 2. Minutes from August 22, 2017 work meeting; August 22, 2017 regular meeting (written and recorded); August 22, 2017 executive session; and August 31, 2017 special meeting
 - 3. Payment approval register
- B. Reports
 - 1. Town Departments
 - a. Oral: Fire Department and Public Works- recorded report can be obtained from the town office.
 - b. Written: Senior Center, Library, Court, Marshal's office, Public Works, Fire Dept., and Budget report – reports can be obtained from the town office.
 - 2. Mayor- talked about the meeting with Kanab's City Manager, Public Works Director, Fredonia's Public Works Director, and Town Clerk regarding our water issues and how Kanab can help. The Mayor also stated that he looked up our water rights and in his opinion according to his figures, if he is reading things right, we are not even using half of the water rights that have been allotted to us. He stated that he would keep the council informed of the progress and information obtained.
 - 3. Councilor Purvis

- a. AZ/UT Coalition update- she just stated that at the last meeting the discussion was on our water issues and how to fix them. She also stated that this is all preliminary stages and that whatever we do, it is going to take time and hard work.
4. Vice Mayor Bundy
 - a. NACOG Update- The director of Headstart is retiring. He stated that NACOG approved spending funds to help replace/repair the bridges in the I-15 corridor. He also stated that he visited with Chip Davis and Chip wanted us to know that he is still looking for money for our levee project and not to give up.

C. Action Items

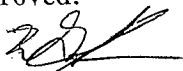
1. Discussion and possible action regarding PO 2017-025; training container for the Fire Department- Presented by: Fire Chief- a motion to approve for \$3200 by Councilor Hughes; 2nd by Councilor Purvis; all in favor.
2. Discussion and possible action regarding appointment of a new fire fighter- Presented by: Fire Chief- a motion to approve Jasmine Sagner as a fire fighter by Councilor Purvis; 2nd by Councilor Hughes; all in favor.
3. Discussion and possible action regarding PO2017-026; repairs to the air conditioning for 2009 Dodge Durango- Presented by: Fire Chief- a motion to approve for up to \$2000 by Mayor Griffiths; 2nd by Councilor Hughes; all in favor.
4. Discussion and possible action regarding PO 2017-024; citations for the marshal's office- Presented by: Town Marshal- a motion to table until December and until we know what the renumbering of name was going to look like by Mayor Griffiths; 2nd by Vice Mayor Bundy; all in favor.
5. Discussion and possible action regarding creation of reserve accounts for the water, sewer, and electric funds for the purpose of saving the penalty fees for vehicle maintenance and/or replacement of Public Works vehicles- Presented by: Mayor and Public Works Director- a motion to table until next meeting with the following information brought back: last 5 years of maintenance expenses and the last 5 years of revenue for penalties; by Councilor Hughes; 2nd by Mayor Griffiths; all in favor.
6. Discussion and possible action regarding PO 2017-027; purchase of a sewer trailer for the sewer department- Presented by: Public Works Director- a motion to approve \$20,000 with a thorough inspection done by the Public Works Director to make all seals, gaskets and the pump was working correctly by Councilor Hughes; 2nd by Mayor Griffiths; all in favor.
7. Discussion and possible action regarding power meter costs for property located at 295 W Pratt- Presented by: Mayor- council may vote to convene in executive session pursuant to A.R.S. 38-431.03 (A3 & A4; legal advice and negotiations)- a motion was made by Vice Mayor Bundy to uphold the letter that was sent stating the property owner was to pay for the meters; 2nd by Mayor Griffiths; all in favor.
8. Discussion and possible action regarding moving \$40000 from special revenue fund to the general fund and \$7000 from the special revenue fund to the sewer fund- Presented by: Town Clerk- motion was made to authorize the moving of the money with an updated budget reports at the next council meeting by Councilor Hughes; 2nd by Mayor Griffiths; all in favor.
9. Discussion and possible action regarding Utility account write-offs that are past the statute of limitations- Presented by: Town Clerk- a motion was made to authorize the write off of \$10511.44

for past due accounts by Councilor Hughes; 2nd by Vice Mayor Bundy; all in favor.

10. Discussion and possible action regarding the naming of streets and renumbering of parcels- Presented by: Councilor McConnell and the Town Clerk- **a motion was made to table until further information can be obtained regarding an estimate for engineer services and possible grant money to help fund it by Vice Mayor Bundy; 2nd by Mayor Griffiths; all in favor.**
 11. Discussion and possible action regarding Resolution 2017-004; Meter Installation Fee- Presented by: Town Clerk- **a motion to approve with the Town Clerk looking into other vendors for meters to see if we can secure a better price by Councilor Hughes; 2nd by Councilor McConnell; all in favor.**
 12. Discussion and possible action regarding Resolution 2017-005; Policy on payment arrangements for past due accounts; Presented by: Town Clerk- **a motion to approve by Mayor Griffiths; 2nd by Councilor Hughes; all in favor.**
 13. Discussion and possible action regarding a wrote off utility account and payment options- Presented by: Town Clerk; council may vote to convene in executive session pursuant to A.R.S. 38-431.03 (A4-negoiations)- **a motion to approve keeping on current utility services while paying off bad debt owed to the town using the policy from Resolution 2017-005 with the stipulation that if the customer misses one month's payment, utilities will be shut off by Mayor Griffiths; 2nd by Vice Mayor Bundy; all in favor except Councilor Purvis voted nay.**
 14. Discussion and possible action regarding contract for the Town Manager- Presented by: Town Clerk and Mayor; council may vote to convene in executive session pursuant to A.R. S. 38-431.03 (A1 & A4; employee contracts)- **a motion to convene in executive session at 8:51pm by Councilor Hughes; 2nd by Mayor Griffiths; all in favor. Reconvened at 9:17pm. A motion was made to authorize the clerk to negotiate the terms discusses and all other concerns from the attorney and then bring back finalized contract for a special meeting if necessary by Mayor Griffiths; 2nd by Councilor Hughes; all in favor.**
 15. Discussion regarding memorandum from William Way regarding issues in unapproved subdivision- Presented by: Mayor and Town Attorney- council may vote to convene in executive session pursuant to A.R.S. 38-431.03 (A3; legal advice)- Presented by: Mayor- **Mayor Griffiths and Councilor Hughes recused themselves from this item due to conflict of interest. A motion to convene in executive session at 9:23pm by Councilor Hughes; 2nd by Vice Mayor Bundy; all in favor. Reconvened at 9:45pm. A motion to table until further information could be obtained regarding the pending issues in the subdivisions by Councilor McConnell; 2nd by Vice Mayor Bundy; all in favor.**
- D. Council member comments and future agenda items: **mission statement, item #5 and item #10 if information received.**
1. Mayor Griffiths
 2. Vice Mayor Bundy
 3. Councilor Purvis
 4. Councilor McConnell
 5. Councilor Hughes
- E. Adjournment: **9:51pm by Mayor Griffiths**


Review and sign demands

Approved:




Randy Griffiths, Mayor

Attest:



Christy Riddle, Town Clerk

Certification – I, hereby, certify that the above is a true and correct copy of the minutes of the meeting. I further, certify that the meeting was duly called and held.



Christy Riddle, Town Clerk